To
The Officer-in-Charge
_____ Police Station
Kolkata - _____

Date: 7 August 2026

Subject: Submission of sound-level readings of Azaan broadcast from _____ Mosque

Respected Sir/Madam,

We, the representatives of _____ Mosque, situated at _____, respectfully submit that the sound level of the Azaan broadcast through the mosque's loudspeaker was voluntarily measured on 6 August 2026 by using a sound-level meter.

The measurements were taken at _____ [mention the exact location and distance from the loudspeaker/mosque], in the presence of Advocate _____, who witnessed the recording process.

The details of the readings are as follows:

Prayer/Azaan	Time of measurement	Sound level recorded
Fajr Azaan	4:00 a.m.	40 dB
Zohar Azaan	12:30 p.m.	50 dB
Asr Azaan	4:30 p.m.	50 dB

The readings were recorded using the following instrument:

Name/Model of Sound-Level Meter: _____

Serial Number, if available: _____

Date of calibration, if available: _____

Copies of the photographs, video recordings, instrument readings and other supporting records are enclosed with this letter for your reference.

The mosque authorities are committed to complying with all applicable laws, judicial directions and prescribed noise-control standards. This submission is being made voluntarily and in good faith so that the actual sound levels maintained by the mosque remain officially recorded with the Police Station.

In case the Police authorities require any clarification, verification or fresh measurement, they are requested to contact the Imam or authorised representative of the mosque before arriving at any adverse conclusion or initiating coercive action.

The contact details are as follows:

Name of Imam: _____

Mobile Number: _____

Name of Mutawalli/Authorised Representative: _____

Mobile Number: _____

We further request that, in the event of any complaint concerning the sound level of the mosque loudspeaker, the mosque authorities may kindly be informed and given an opportunity to cooperate in an independent measurement or verification in accordance with law.

Kindly acknowledge receipt of this letter and its enclosures.

Thanking you.

Yours faithfully,

For _____ Mosque / Masjid Committee

Signature: _____

Name: _____

Designation: President/Secretary/Authorised Representative

Mobile Number: _____

Witnessed by:

Signature: _____

Advocate _____